

Hartford Public Schools

**Parent Form for Reporting Bullying Behavior**

*Bullying Definition: Any overt acts by a student, or a group of students, directed against another student with the intent to ridicule, harass, humiliate, or intimidate the other student while on school grounds, traveling to or from school, or at a school-sponsored activity which acts are repeated against the student over time.*

*Report will be investigated no later than the end of the next school day and report to parent within 3 days.*

Name of Student (Target): \_\_\_\_\_ DOB \_\_\_\_\_

School: \_\_\_\_\_ Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_

Parent Name : \_\_\_\_\_ Tel/Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Date of Report: \_\_\_\_\_ Date Received at School: \_\_\_\_\_

Full Name of Alleged Bully: \_\_\_\_\_ Grade: \_\_\_\_\_

**Give details of your concerns- dates, place, witnesses, etc. (Use back-side if necessary.)**

**ANONYMOUS REPORT:**

1. Please DO NOT use my child's name (signature) \_\_\_\_\_

2. It is ok to use my child's name (signature) \_\_\_\_\_

**TO BE COMPLETED BY SCHOOL**

**Date Investigated:** \_\_\_\_\_ **By Whom:** \_\_\_\_\_

**Date Parent Notified of Outcome:** \_\_\_\_\_ **By Whom:** \_\_\_\_\_

**Bullying Verified:** Yes \_\_\_\_\_ No \_\_\_\_\_